## **Email Sent to Applicant**

**From:** escertification@energystar.gov **Sent:** 2016-12-13T10:50:50.000-05:00 **To:** clayton.wentworth@cbre-ne.com,

CC: Steve@EMA-Boston.com,

Subject: ENERGY STAR Application for 281 Summer Street (ID: 4425254)

Dear Clayton Wentworth:

Thank you for applying for the ENERGY STAR for 281 Summer Street (ID: 4425254). We have reviewed your application and wanted to follow up on the issues below:

1. The electric meter on page 8 of your application has a start date that falls within the 12-month application period (9/9/2015).

Please provide an explanation for why this meter was added as of 9/9/2015. Did it record any energy data prior to that date? What loads does it capture, and if these loads existed prior to 9/9/2015, which meters were they captured on?

- 2. The electric meter on page 7 of your application shows unusual or erratic consumption patterns. What loads are captured by this meter? Please provide an explanation for the unusual consumption, and let us know whether all of these entries are accurate as billed.
- 3. The electric meter on pages 10-11 of your application shows identical consumption of (b) (4) kWh for the first two periods and (b) (4) kWh for the periods between 12/14/2015 and 2/14/2016 and 7/14/2016 and 9/14/2016. Are these entries accurate as billed or have any entries been incorrectly recorded or estimated?

Please respond to this email by January 12 if you would like this property to be considered for the ENERGY STAR.

Thank you and we look forward to your response,

**ENERGY STAR Certification Review Team** 

## Response from Applicant 12/29/16

Dear ENERGY STAR Certification Review Team,

Can you reset the application and I generate a new one for 12-month period ending Sept 30, 2016? While I know you cannot guarantee a 2016 Award, we remain hopeful we can get this reviewed and receive in time for a 2016 Award.

Answers to questions:

- 1. We cannot provide data for the period Sep 1 9 due to a metering issue with the electric company meter. Also, we did not include the basement area, and evidently we did not include the oil deliveries (we are converting to gas in 2017), but will make the necessary uploads.
- 2. The electric usage very tiny, erratic usage notwithstanding. The usage represents a hodge podge of elec. heaters, and it is my understanding that the service is going to be terminated in a few months. They were accurate as billed.

3. Yes, these are accurate as billed.

PS - the GSA was correct after (basement already included). I added the oil deliveries and it dropped the score from 81 to 80.

Steve

## Email to applicant 1/3/17

Dear Steve,

Thank you for your response. Your application has been reset to allow you to make the necessary edits to your property, then regenerate and resubmit through Portfolio Manager.

Once all necessary changes have been made, please follow these steps to generate and submit a revised application.

- 1. Access the Application: Select the Finish your application for ENERGY STAR Certification link in the top right corner of the property page to return to the application when edits are completed.
- 2. Edit/Confirm Previous Application Information: Go through the first four steps in the Your Application Process widget (About Your Property, Contact Information, Award Information, and Eligibility Details). Edit any information that needs to be revised, or confirm previous content. Click Save for Signatures.
- 3. Generate for Signatures: On the Generate for Signatures page, select Generate New Application for Download. Save the new download to your computer and click Continue. Confirm information on the Site Visit page and click Continue. This will direct you to the Submit Application page.
- 4. Complete the Application and Obtain Signatures: Fill out the check boxes in the new download. Have the LP restamp and re-sign the application, and have the signatory re-sign the application.
- 5. Submit Application: On the Submit Application page, enter the new application tracking number and attach the revised application form. (Note that the file size must be less than 5MB.) Fill in the check boxes as requested, validate your credentials, and click Submit to EPA.

Please resubmit your application by February 2 if you would like this property to be considered for the ENERGY STAR. If you have any questions, please respond to this email.

Thank you and we look forward to your resubmission,

**ENERGY STAR Certification Review Team**